**IA IPS Milestone Update Report**

**Job Seeker:**

**FUNDER:**

**HAB:**  **IHH Care Coordinator:**

**IVRS:**  **VR Counselor:**       **IPE Completed or Amended: Yes:**  **Date:**       **No:**

**REGION:**  **OTHER/AWAITING FUNDER:**

**Employment Specialist:**      

**EMPLOYMENT GOAL** (in client’s own words):

**MILESTONE:** **#1** (Career Exploration)**#2** (JD1)**#3** (JD2)**#4** (Job Coaching)

**EMPLOYMENT INFORMATION**

**Start Date:**

**Employer:**      

**Job Title:**

**Supervisor:**      

**Wages:**

**Hours:**

**Job Duties:**

**Transportation:**

**Union position:** Yes:  No:

**Disclosure:** Yes (signed release):  No (does not want employer contacted):

**UPDATES/CHANGES**

**Vocational/Educational Goal:**

**Career Planning & Preferences:**

**Job Development:**

**Disclosure Plan:**

**Job Support Plan:**

**Referrals Needed/Made to Other Providers:**

**Service Coordination with MH Team:**

**Mental Health Symptom Update:**

**Benefits Planning Update:**

**PROGRESS**

(Complete brief summary of client’s successes and any at work, issues or needs, including any feedback from employer, ES, or other clinicians for each milestone achieved; include client quotes whenever possible):

Milestone #1:

Milestone #2:

Milestone #3:

Milestone #4:

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**Employment Specialist Signature Date**