### Name:       Date Initiated:

**1. Job Preferences *(individualized: list in order of most to least important; should include person’s preferred type of work, pay expectations, preferred work schedule, work environment the person would best thrive in, desire to work alone or as a team, shift preference, repetitive vs. varied tasks, fast or slow paced, and/or other factors):***

**1.**       **2.**

**3.**       **4.**

**5.**       **6.**

**7.**       **8.**

**UPDATE to preferences (with date(s):**

**2. Do you want your IPS Specialist to gather information about jobs or education programs on your behalf and advocate to employers *(disclosure preferences)*?** **YES**  **NO**

* **If yes, list number of businesses/education programs IPS Specialist will visit per month on behalf of the person:**
* **If no, how would you like your IPS Specialist to help you with your job search:**

**UPDATE to disclosure preferences (with date(s):**

**3. Do you want to visit employers and/or apply for jobs/education programs together with your IPS Specialist? YES**  **NO**

* **If yes, how often would you like to meet *(weekly, twice weekly, every other week…)*?**

**UPDATE to job search preferences (with date(s):**

**4. Do you plan on looking for jobs/education programs on your own, outside of IPS appointments?**

**YES**  **NO**

* **If yes, what is your goal to accomplish each week or month *(assist the person with planning and structuring time to dedicate to job or education search)*?**

**5. What businesses/education programs would you like us to approach, if appliable *(put preferred businesses and/or programs at the top)*?**

**1.**       **5.**

**2.**       **6.**

**3.** **7.**

**4.**       **8.**

**UPDATE to job search preferences (with date(s):**

**6. What is your overall employment/education goal? Which job/education program are you hoping to obtain, what are you most hoping for as far as work or school is concerned, and what would you like to gain from getting a job/going to school, etc.? *(Use person’s own words)*:**

**UPDATE to goals (with date(s):**

**7. What are your strengths (*personal* *strengths, natural supports, and resources*) related to your employment/education goal that will help you to achieve this goal?**

**UPDATE to strengths and experiences (with date(s):**

**8. What are strengths that others have told you about yourself? *(Also add & specify information obtained from IVRS Counselor, Case Manager, Therapist, family members, significant others, etc.)***

**UPDATE to strengths (with date(s):**

|  |  |  |  |
| --- | --- | --- | --- |
| Objectives: | Persons Responsible: | Frequency: | Target Date: |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Date Job and Education Search Plan sent to Mental Health Team:**

     

Job Seeker/Student Signature Date

     

IPS Specialist Signature Date